



<b>Position title</b>	Manager Geospatial Services
<b>Position number</b>	PN201
<b>Classification</b>	APS6
<b>Location</b>	Various locations as follows: Townsville, QLD; Canberra, ACT
<b>Salary</b>	\$94,563 - \$106,775 PA (NB employees ordinarily start on the base salary and then advance to the top pay point over time as per the Enterprise Agreement)
<b>Employment type</b>	Ongoing/Non-ongoing; Full-time
<b>Security level</b>	Baseline
<b>Section</b>	Technology and Digital Services
<b>Branch</b>	Corporate Services
<b>Contact officer</b>	Elodie Lédée, Assistant Director Data and Geospatial Services, Ph. 07 4750 0629

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## The Organisation

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The Great Barrier Reef is a World Heritage listed tropical marine ecosystem of 3000 individual coral reefs, deep shoals, seagrasses and mangrove systems that support many thousands of marine species. Bigger than Italy, it stretches 2300 kilometres along Australia's Queensland coast. It is the Sea Country home for about 70 Traditional Owner groups whose connections with the Reef go back more than 60,000 years. The Reef inspires awe in two million tourists every year, supports approximately 64,000 jobs and contributes over \$6 billion a year to the Australian tourism economy.

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

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## The Position

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We are seeking an experienced geospatial project manager to lead and manage our Geospatial Services Team and be responsible for maintaining our organisation's GIS environment. Using your experience in project coordination, business analysis, and stakeholder engagement, you will deliver high-quality geospatial outcomes for internal and external stakeholders, managing a variety of geospatial products and datasets, software applications, and other associated systems. The Geospatial Services Manager will support the organisation through acquisition, management, and accessibility of geospatial platforms and data, enabling business insights and driving data-based decision making.

You will be a team player, working closely and collaboratively with the broader Technology and Digital Services team, technical specialist partner organisations, and a diverse network of stakeholders across the Reef Authority.

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## Where the role fits

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The Corporate Services branch provides efficient, effective and contemporary services in key function areas such as, Finance, People Services, Legal Services, Technology and Digital Services and Business Operations. The branch works collaboratively with other Reef Authority branches to enable them to deliver on their work tasks.

The Technology and Digital Services section provide support, management, and guidance for all matters related to the organisation's digital services requirements with a specific focus on positioning the Authority to be a more agile and responsive organisation into the future. The areas of responsibility include end user support, desktop/laptop/mobile fleet management, technical infrastructure management, digital network and telecommunications services, data management and data analytics services, geospatial services, information services management, record management, information security management, technical risk management, ICT service resilience management, technical project management and support services, and ICT strategic planning.

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## The Person

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The suitable candidate will be agile and adaptive in the way they work, open to change and willing to explore innovative ways of working. When you work for us, you understand that leadership exists at all levels, and you display this at all times. You work collaboratively to deliver results and display the personal drive and integrity expected of an Australian Public Service (APS) employee.

- ✓ You are a natural problem solver, a doer and are known for seeing things through.
- ✓ You will be experienced in relationship and stakeholder management. You can communicate effectively with various levels of staff within the business.
- ✓ You can reliably provide accurate and specialised technical advice around geospatial data product and systems to a variety of internal and external stakeholders.
- ✓ You can make decisions using good judgement, expertise and knowledge, under limited guidance.
- ✓ You can contribute to the development of team objectives for short term tasks and strategic planning for longer-term initiatives.
- ✓ You thrive under pressure, have an eye for detail and don't get flustered when faced with competing priorities.

First Nations People are strongly encouraged to apply for this role.

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## Duties

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1. Lead, manage and mentor Geospatial Services Team members, external contractors and service providers to deliver geospatial services outcomes in line with the deliverables of the Technology and Digital Services section and broader Reef Authority objectives.
2. Lead and design projects for the development, production and output of GIS products and systems supporting the corporate strategy with cutting-edge geospatial technology.
3. Provide specialist guidance and planning functions on the impact of changes to GIS to better align with business priorities including functional requirements, operational needs, and financial constraints.
4. Establish and maintain geospatial policies and procedures following whole-of-government standards and legislative and regulatory frameworks. Develop and maintain geospatial data policies and procedure, geospatial process documentation and improvement initiatives to support business operations.
5. Build and maintain productive working relationships with internal and external stakeholders to ensure GIS deliverables are achieved.
6. Report and provide advice to management and clients on GIS issues and services.

As an APS employee you may be reassigned to a different set of duties at the same classification level at the discretion of the agency head (CEO), taking account of operational requirements in the agency.

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## Core Accountabilities

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As an employee of the Reef Authority, you will have the following core accountabilities where:

1. You will take responsibility to ensure that you are fit for duty, taking reasonable care for your own health and safety and that your acts or omissions do not adversely affect the health and safety of others in the workplace. You will contribute to the effective implementation of the Reef Authority's work health and safety (WHS) Policy and Manual and comply with the WHS Codes of Practice and legislation.
2. You will uphold the APS Code of Conduct, the APS Values and the APS Employment Principles, comply with relevant legislation, and observe the policies and procedures of the Reef Authority as in force from time to time.
3. You will model and uphold the Reef Authority's behaviours that will deliver our ideal culture:

We are **ONE GBRMPA**

We are an inclusive community of diverse individuals, working collaboratively with trust and respect to achieve the Authority's shared purpose.

We are **PROFESSIONAL**

We are committed, professional public servants who are accountable and transparent, always acting in the best interests of the Authority.

We **DELIVER**

We deliver meaningful and measurable outcomes by setting clear and achievable goals, managing risk effectively & accepting shared responsibility for results.

We **STRIVE** for **EXCELLENCE**

We bring our experience, skills and knowledge to everything we do and are committed to professional growth.

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## Eligibility requirements & qualifications

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Applicants **must**:

1. be an Australian citizen at time of applying for position,
2. be able to obtain and maintain a Baseline security clearance, failure to do so will result in termination of employment.
3. be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service, if you are deemed to be the successful candidate.

### Essential requirements

- Tertiary qualification in GIS, Information Technology Project Management, or equivalent professional experience.
- Demonstrated experience in managing GIS projects, with a proven record of being achievement orientated and committed to client service.
- Demonstrated leadership of, or strong experience working in and contributing to, high performance teams.
- Demonstrated experience in applying conceptual and analytical skills to complex subjects, including the ability to critically assess information and contribute to delivery of innovative solutions.

### Desirable qualifications or equivalent experience

- Demonstrated experience in applying geospatial and related technologies, such as ESRI suite of programs, to produce geospatial data products and analysis, or to maintain geospatial data and infrastructure.
- Knowledge of the FAIR Data Principles, modern metadata standards and practices and the implications for geospatial data management.
- Have knowledge and experience in Microsoft Azure data products and services.

## Occupation specific skills (digital and ICT)

- Below is the corresponding [Skills Framework for the Information Age \(SFIA\)](#) set of skills and the level required for this role:

Skills	Code	Level
<a href="#">Governance</a>	GOVN	6
<a href="#">Data management</a>	DATM	6
<a href="#">Stakeholder relationship management</a>	RLMT	5
<a href="#">Supplier management</a>	SUPP	5
<a href="#">Technology Service Management</a>	ITMG	5
<a href="#">Quality management</a>	QUMG	6

More information can be found on the [SFIA website](#).

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## Preparing your application

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Please ensure you read the instructions carefully, noting failure to address identified requirements may lead to your application being deemed ineligible.

You will be required to prepare a response document (“pitch”) in MSWord or PDF format using standard margins and size 11 Arial font.

Please prepare a ‘pitch’, which does not exceed **two** pages, in relation to the advertised role, outlining:

- how your experience, abilities, knowledge and personal qualities would enable you to perform the duties and meet the technical and behavioural capabilities of the role.
- any specific examples or achievements that demonstrate your ability to perform the role.
- how you meet the eligibility requirements and qualifications for the position.

When you include an example, you should explain:

- ✓ your personal role in the task.
- ✓ the methods you used.
- ✓ any barriers you were able to overcome, and
- ✓ the outcome.

When crafting your response, we encourage you to review ‘**Cracking the Code**’ and the relevant **Australian Public Service Work Level Standards** which can be found on the Australian Public Service Commission website: [www.apsc.gov.au](http://www.apsc.gov.au)

Your application must include:

- your ‘pitch’ (as described above).
- proof of Australian citizenship.
- a current curriculum vitae (resume) that includes:
  - ✓ an outline of your career history.
  - ✓ qualifications and/or formal/informal training relevant to the position.
  - ✓ contact details for at least two recent referees, one of whom should be your current supervisor.

Applicants are advised to read further information provided on the [Great Barrier Reef Marine Park Authority Careers website](#).

To apply for this position, please see the vacancy listing on [The Reef Authority's Career Portal](#).

**PLEASE NOTE: - The panel may not consider additional information such as a cover letter or content exceeding the page limit.**

**Position description approved by:**

Craig Tozer

Assistant Director, People Services

30/07/2025